

NRC INSPECTION MANUAL

MANUAL CHAPTER 1240

INSPECTOR ACCESS AT POWER REACTORS

1240-01 PURPOSE

This chapter establishes a procedure for obtaining unescorted access for inspectors at power reactor sites.

1240-02 DISCUSSION

NRC inspectors need unescorted access to licensed facilities. Inspectors also must cooperate with these facilities to ensure maximum possible conformance with their security plans. Based on these considerations, a system of requesting unescorted access is to be established by each Regional Office. Under this system, the Regional Director will send a letter to each power reactor licensee with an operating license requesting access for specific NRC inspectors.

1240-05 REQUIREMENTS

05.01 The letter shown as Enclosure 1 to MC 1240 or a similar letter shall be sent to all power reactor licensees with an operating license. (In some cases, such letters may have already been sent.)

05.02 The letter shown as Enclosure 2 to MC 1240 will be used for subsequent updates of access requests. These updates should be issued semiannually. If extensive staff assignment changes occur, updates may be issued sooner.

05.03 Assigned Section Chiefs will provide the names of inspectors who require unescorted access to protected areas and to vital areas.

END

Enclosure 1

Docket No(s):

(Addressee)

Gentlemen:

This letter is to clarify the NRC position concerning procedures for admitting NRC personnel to your facilities.

NRC inspectors identified by the NRC Region ____ Director on Attachment 1 as likely to visit your facilities two or more times per year require permanent nonemployee, no-escort-required picture badges as authorized by 10 CFR 73.55(d)(5). Consistent with normal plant escort requirements, individuals on this roster are authorized to serve as escorts for other NRC personnel, consultants, and contractors. For any areas of a plant where a "two-man rule" pertains, combinations of NRC personnel, consultants, and contractors will suffice, provided at least one is from the attached roster.

Region ____ personnel listed in Attachment 2 may visit your facilities announced or unannounced at any time of the day or night. Upon presenting official identification, they are to be processed into your facility in the same manner as a nonregular employee. Such inspectors must be badged for unescorted access to the protected area only and must be afforded access to the site without delays other than those normally involved with entrance search and personal identification and registration. Region ____ personnel not accompanied by an individual listed in Attachment 1 or 2 are to be provided site access only after telephone verification of access authorization from the Region ____ Duty or Security Officer.

We request a site orientation relevant to the issuance of badges, escort duties, and emergency evacuation for personnel listed in Attachments 1 and 2.

The attachments to this letter are effective upon receipt and expire on _____. Attachments 1 and 2 will be updated every six months in writing. Interim changes will be made by telephone.

We will gladly discuss any questions concerning this matter.

Sincerely,

Signature
(Regional Director)

Attachments:

as stated

cc w/attachments:

Attachment 1

EXAMPLE
Eastern Units 1 and 2

This certifies that the persons listed below are employees of the U.S. Nuclear Regulatory Commission. To our knowledge, these persons do not possess adverse character traits or indications of aberrant behavior. These employees have been screened to the national level (including a criminal records check); no disqualifying offenses were noted. Trustworthiness has been determined by a review of their employment records. Based on the above, I recommend that these employees be granted unescorted access to protected and type I and type II vital areas of your facility.

<u>Name</u>	<u>Clearance</u>	<u>NRC Badge No.</u>
Beck, K. H.	Q	XY101
Cantor, F. S.	L	TN015
Johnson, L. L.	L	TN177
Pierce, D. S.	L	TN171
Vance, R. J.	Q	TN124
Wicker, P.	L	TN138

A "Q" access authorization is based on a satisfactory full-field investigation conducted by the Office of Personnel Management (OPM), the Federal Bureau of Investigation (FBI), or another U.S. Government agency which conducts personnel security investigations. An "L" access authorization is based on a satisfactory National Agency Check (NAC) conducted by the Office of Personnel Management.

Attachment 2

EXAMPLE
Browns Ferry

This certifies that the persons listed below are employees of the U.S. Nuclear Regulatory Commission. To our knowledge, these persons do not possess adverse character traits or indications of aberrant behavior. These employees have been screened to the national level (including a criminal records check); no disqualifying offenses were noted. Trustworthiness has been determined by a review of their employment records. Based on the above, I recommend that these employees be granted unescorted access to the protected areas of your facility.

<u>Name</u>	<u>Clearance</u>	<u>NRC Badge No.</u>
Black, J.	L	TN087
Brown, E. F.	L	TN194
Browning, A. C.	L	TN011
Cameron, P. T.	L	TN090
Cushman, A. L.	L	TN024
Emory, N.	L	TN028
Fordham, C. P.	L	TN186
Fosdick, M. C.	Q	XY121
Gossom, M. S.	L	TN193
Jacobs, A. H.	L	TN159
Justino, C. A.	L	TN167
Oliver, J. E.	L	TN062
Stevens, R.	L	TN207
Whatman, P. C.	L	TN083

A "Q" access authorization is based on a satisfactory full-field investigation conducted by the Office of Personnel Management (OPM), the Federal Bureau of Investigation (FBI), or another U.S.

Government agency which conducts personnel security investigations.
An "L" access authorization is based on a satisfactory National
Agency Check (NAC) conducted by the Office of Personnel Management.

Enclosure 2

Docket No(s):

(Addressee)

Gentlemen:

This letter provides updated information concerning admittance of NRC personnel to your facilities. Refer to our letter of _____.

We request that NRC Region ____ personnel identified in Attachment 1 be issued permanent nonemployee, no-escort-required picture badges as authorized by 10 CFR 73.55(d)(5). We request that Region ____ personnel listed on Attachment 2 be badged for unescorted access to the protected area only.

We further request a site orientation relevant to the issuance of badges, escort duties, and emergency evacuation for personnel listed in Attachments 1 and 2 if such training has not previously been provided. The attachments to this letter are effective upon receipt and expire on _____.

We will gladly discuss any questions concerning this matter.

Sincerely,

Signature
(Regional Director)

Attachments:
as stated

cc w/attachments:

NOTE: The sample attachments to this letter are the same as those attached to Enclosure 1 of MC 1240.